

Exhibit AA
PUBLIC REDACTED
VERSION



RFI-UNIVAC1108Tapes

Capability Statement

Company Name: **Ovation Data Services, Inc.**
Headquarters Location: **Houston, Texas**
Company Address: **14199 Westfair East Drive, Houston, TX 77041-1105**
Years in Business: **22+ years**
Cage Code: **05SZ6**
Facilities Business Clearance: **Currently None (We can discuss if Clearance Levels are required)**
Business Size Standard NAICS 518210: **57 Houston based Employees**
Subcontracting: **All work will be preformed internally by OvationData employees.**
SBA certifications: **None except as a Small Business**

REDACTED

OPENING COMMENTS:

Based on this particular request, there are several things that must be considered for this to be successful.

First and foremost is the physical media type, the UNIVAC systems from this time frame used two different magnetic tape recording media, 7-Track and 9-Track, of which there is no interchange between the two formats. The issue is that both of these systems used the SAME physical media type, 1/2" Open Reel (commonly called IBM 3420). Based on the two photographs provided, it is impossible to determine which of the two recording formats was used. This can only be tested on a tape reader drive.

OvationData is one of a handful of companies worldwide that support both the 7-Track and 9-Track media. If the wrong device is used, this will report and transfer incorrect information which will be unusable. OvationData currently supports over 230+ different media technologies.

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A potential secondary issues with the magnetic media, is its physical condition. Many tapes of this vintage have an issue with Stiction (Sticky-Tape Syndrome, Shedding among other names). The magnetic tapes and their information will be destroyed if proper care and treatment are not applied. OvationData has developed procedures over the past 20 years to help reduce the chance of damage, and to improve the capabilities to recovery the data from these tapes.

The next issue is how the information was written to the magnetic tape-Data Type. There is a plethora of formats that were used. Again, this cannot reliably be determined until the tapes are physically read. It is important to understand how this extraction works, so that the correct data conversion is applied so that it can then be converted.

The final issue is what structure the data format is in. The information will then need to be converted into a format that is usable and to today's standards. This usually requires programming to accomplish the task. OvationData has a full time staff of programmers capable of resolving this issue.

Once the information is properly recovered from the magnetic tape, the preferred delivery methods can easily be achieved to the satisfaction of the end-user. This usually requires programming to accomplish the task. OvationData has a full time staff of programmers capable of resolving this issue.

As you can see, OvationData is well suited to handle all phases of this project.

Summary of issues that must be considered:

1. Media format- 7 -track or 9-track& media density. UNIVAC 1108 were introduced in the mid 1960's
2. Data type - text base, programming code, generated reports, backup (proprietary in most cases), binary, bcd,...
3. Data format - in any combinations of: Cobal, 30-bit, 36-bit, 8-bit, Fortran, Ascii, Ebcdic, Pack bit, signed, unsigned, ...

Format sheet are extremely helpful when converting. Otherwise a lot of guess work is involved to define the data structure.

Respectfully submitted,

Gregory G. Serybs
President and COO

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Ovation Data Services, Inc.: Company Overview

■ Experienced People ■ Technical Capabilities ■ Customer Service

Since 1976, Ovation Data Services, (and its affiliates, including DPTS and SpectrumData) and their predecessor founding companies (Ovation), have helped thousands of customers worldwide preserve the integrity of their vital information assets. Today, Ovation is recognized as a leader in understanding the science and technology of digital data storage hardware and software solutions. With Technology and Service Centers in the United States, the United Kingdom and Australia, and operating globally, Ovation has provided services and solutions for over 1,500 companies within the past three years alone. The reputation that we have developed with our customers, we believe is due to three key strengths: our skilled and experienced people, our technical capabilities, and our customer service. In this brochure, we are proud to highlight these three key strengths which support Ovation's mission.

Ovation Data Services Inc.'s mission is to preserve, manage, and understand digital data and media; and employ past, present, and future technologies to accomplish these tasks, including the transfer or conversion of digital information from one media to another.

Experienced People

Ovation is staffed by highly-skilled and experienced people. These professionals come from many disciplines, from pure to applied science and technology, and from multiple industries, contributing to a vast comprehension of digital data technology. Additionally, many of our scientists and engineers have over 25 years of experience, representing an unbroken history of knowledge about digital data technology and its developments. Ovation's staff not only has an exceptional collective knowledge about past and current digital storage media and device technology, but also has the vision to innovate and the flexibility to integrate future technologies. From the theoretical to the practical, the combined knowledge and experience of Ovation's staff are the core assets that our customers rely on.

Additionally, over its many years, Ovation has developed working relationships with many of the major digital data technology providers. These technology providers are aware of Ovation's considerable working knowledge and expertise, such that they often ask Ovation to beta-test their products in real-world applications. Ovation has also licensed back its own technology to these manufacturers. Even with these working relationships, Ovation still takes a vendor-neutral approach to ensure that Ovation customers get best-of-breed and best-fit technologies. Ovation's working relationships with many of the leading hardware and software providers, and Ovation's vendor-neutral approach, ensure that Ovation's customers get the best possible solutions.

(Ovation's Company Overview is continued on the reverse side...)



OVATION DATA SERVICES, INC.

The Data Storage Specialists
www.ovationdata.com

■ Ovation Facts ■

Ovation has handled over two million tapes in the past five years, and transferred over 2,000 terabytes of customer data to newer media.

Ovation supports over 235 different digital media technologies from the past 50 years, along with various analog tape formats dating back even further.

Ovation's Tape and Media Services Division has the most comprehensive selection of tape and media drives and devices in the world, and is prepared to handle one tape to one million tapes.

Ovation's Technology Center in Houston has over 42,000 square feet of production and storage space and can take delivery of over three semi-trucks full of media at any one time.

In one recent project alone, Ovation converted almost one million tapes from an older media technology to a newer media technology.

Ovation grew up with probably the first industry to fully embrace digital data recording technology – the massively-data-intensive seismic industry.

Houston – London - Perth

(...continued from previous side.)

Ovation Data Services, Inc.: Company Overview

Technical Capabilities

Ovation has above average technical capabilities to best serve its customers. Ovation's Technology and Service Centers in the United States and the United Kingdom support over 50 years of media technology. Unlike others, the technology that Ovation sells to its customers is the same technology that Ovation uses during the course of providing its own (Ovation's) services. Also, Ovation's labs' put each media and device manufacturer's new products through a rigorous "tried-, tested-, and proved-internally" criteria before Ovation will offer those products to its customers. Ovation also has working versions of many obsolete tape and removable media devices. And, Ovation has the equipment and space capacity to meet the most demanding media throughput volumes. From providing enterprise-level integrated digital data storage solutions, to investigating the contents of a single tape on a discontinued device, to reformatting a million tapes over a short period of time, Ovation has the technical capabilities to deliver solutions.

Ovation has divisions that address every aspect of digital data preservation and asset management. These operational divisions include the Tape and Media Services Division, the Data Storage Division, the Document Imaging Division, and the Technical Services Division. These divisions serve the broad IT market, as well as specific market segments that have special digital data asset requirements, such as video and broadcast, seismic services, and insurance. All of Ovation's divisions work cross-functionally and inter-disciplinary to provide Ovation customers with the best possible solutions.

Customer Service

Ovation continuously strives to provide all of its customers with exceptional service, and it takes a pro-active customer approach. Ovation not only provides customers with best-of-breed and best-fit immediate solutions, but also keeps its customers abreast of developments in digital data storage technology. Ovation's customers may be notified about the features and benefits of emerging technologies; about products that may be discontinued soon; about products that may experience shortages or changes in cost soon; or about other storage technology developments which may impact their business. Also, because Ovation is exposed to so many different types and quantities of media and devices, Ovation is able to detect possible problems in an existing technology, and advise customers who are using that technology. And, with its working relationships with storage manufacturers, Ovation can act as a customer's advocate to directly advise a manufacturer about a customer's needs – which in many past cases has resulted in a manufacturer incorporating these requirements into their next technology offering. Ovation's customer service, its skilled and experienced people, and its technical capabilities are truly Ovation's key strengths.

Contact Ovation:

Ovation is proud to have served thousands of customers worldwide, many of whom have been our customers since our inception, and many of whom return to us often for additional storage services and solutions. We would welcome helping your company as well with digital data storage solutions. For more information about Ovation Data Services Inc., please contact us at one of our offices, listed below, or visit our main web site: www.ovationdata.com.

In the USA:

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EAME Service Center

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Capability Statement

Solicitation Number: RFI-UNIVAC1108Tapes

eMag Solutions (eMag) submits this statement of capabilities in digitizing old magnetic tapes: six (6) UNIVAC 1108 system magnetic reels of tape. Please direct any questions Re eMag's services and fees to: Joanne Jordan, ESI Consultant, 404.775.5054 (mobile), jjordan@emagsolutions.com.

I. Company Information

Company Name: eMag Solutions LLC
Company Address: 3495 Piedmont Road, 11 Piedmont Center, Suite 820, Atlanta, GA 20205
Main company URL: info@emagsolutions.com
D-U-N-S Number: 07-324-4886
Tax ID Number: 22-3646387
Cage Code: 1PYL0
Diversity Group: WBENC (certificate attached separately)
Facility Clearance: None; however, please see below Re security and quality control processes at the facility.
Business Size: 50-100 people

II. Scope of Work

Transfer customer's 6 UNIVAC 1108 system magnetic reels of tape to PDF documents. eMag will restore the original tapes, convert the data to PDF documents, and deliver the data to customer on DVD. Note: eMag can digitize customer's data onto either searchable PDF documents, or unsearchable PDF documents.

III. Estimated Costs

Restoration fees (restore data contained on UNIVAC tapes): \$265.98 per tape (GSA pricing)

Conversion fees (convert restored data to PDF): eMag charges for ESI processing per GB based on the uncompressed size. Our processing is Unicode compliant.

1-150 GB at \$650 per GB flat rate

151-500 GB at \$600 per GB flat rate

New media fee (for deliverable): \$15 per DVD

Shipping: to be billed as incurred

IV. Estimated Timeline

eMag expects to deliver processed data within 4-5 business days from eMag's receipt of customer's data, provided that eMag's proprietary software (MMPC) supports the backup format. Since the backup format is unknown, this timeline may vary.

V. Certifications

Issuing Organization	Certificate Number	Certification Date
Information Security Management System ISO-IEC 27001:2005	15535307	Friday, December 09, 2011
National Certified Women's Business Enterprise WBENC	2005117937	Thursday, April 12, 2012

VI. Additional Information:

The work will be performed at our Headquarters in Atlanta, GA.

The address is: 3495 Piedmont Road, Piedmont Center, Building 11, Suite 820, Atlanta, GA 30305

Phone: (404) 995-6090 / Fax: (800) 334-8273

Below is a brief description of the security and quality control processes at the facility:

Quality Assurance procedures

It is important to note: To protect the security and integrity of Client data, Client data is NEVER processed from original Client media. Client media/data are NEVER comingled with other Client media/data.

ISO/IEC 27001:2005 Certification: eMag was awarded ISO/IEC 27001:2005 certificate number 535307 for its U.S. operations center. The award was received from BSI Management Systems,

a leading information security management systems (ISMS) certification body. eMag's ISO Certification is reviewed Annually. Current Certification in effect is as follows: Registration Date 12/10/2008; Latest Issue Date: 08/25/2010; Expiration Date is 12/9/2011

Chain of Custody Management of ORIGINAL Client media: An eMag generated (CoC) document is generated upon receipt of Client media. All external media information is recorded on the CoC, such as label, media make, media type. Each piece of media is logged into eMag's proprietary Job Management System (JMS), which stores all media-related information and maintains an electronic version of the CoC in a database. The JMS is updated each time Client media is moved during processing, so the exact location of the Client media is known at all times. Periodic random audits are performed to ensure that procedure is followed. Original Client media that is shipping out or that is billed for secure storage is also managed by documented Chain of Custody procedures.

Job Processing Requirements Review: Before data processing begins, the Project Manager (PM) reviews all job requirements with the Client. When the details are absolutely clear, the PM assigns appropriate team members to each stage of processing, develops a project plan with detailed instructions for each member of the project team, and reviews instructions individually with each member of the team. The PM also verifies that the received media are the correct media and that the media processing has been correctly completed. If all is well, the PM instructs team members that job processing begin.

Security information pertaining to building and data access, employee screening, security methods, and hacker/virus protection

eMag implements its security systems in compliance with the guidelines of BS ISO/IEC 27001:2005 (BS 7799-2:2005): *Information Technology—Security Techniques, Code of Practice for Information Security Management*. Additionally, eMag Solutions has reviewed the requirements of the Gramm-Leach-Bliley Act and has implemented those requirements that will, in its view, enhance the security of client data.

Building access: eMag Atlanta is located on the 8th floor of Building 11 in a gated office center. Vehicle entry is by barrier gate. Outside of business hours a Radio Frequency Identification (RFID) card raises the gate and a guard is stationed at the gate. The office center has no perimeter fencing. Building 11 does not have a lobby receptionist or guard. Access to the lobby outside of business hours is by RFID-controlled door with user card. Access to floors 1-9 from the lobby is by fire escape stairways (2), RFID-controlled elevators (4), or RFID-controlled freight elevator (1). The freight elevator can also access a basement loading dock. The lobby door, elevators, and loading dock are monitored at all times by Closed Circuit Television Monitoring (CCTM) recorded to video tape. All employee and visitor parking is in a 4-level deck that is adjacent to and separate from Building 11. eMag occupies approximately 15,500 sq ft in one continuous area of the 8th floor: three other tenants occupy the 8th floor

Office access: eMag's 8th floor office space is divided into four distinct security areas according to the required level of security for the type of work being performed. eMag personnel are assigned access rights to different security levels according to the type of work they perform. Personnel access right assignments are made by Executive Management and Human Resources and are reviewed quarterly.

All of the following mechanisms are used to allow only authorized personnel into each of the four secure areas and to ensure that each person is recorded as they exit.

- **Mag Lock**—The reception area door that exits to the exterior has a magnetic lock. An egress motion sensor will release and unlock the mag lock when someone in the reception area approaches the door. The door has an exit button for override in case the egress motion sensor fails.
- **Key Card (KC)**—Also referred to as an electronic swipe card, a KC is issued to each eMag employee. Each KC has a unique identifying code. eMag security personnel are responsible for programming the appropriate doors to accept KC codes. All employees must wear their KC at all times when they are inside the eMag office space.

- **Fingerprint ID (FPID)**—A database of index fingerprints is maintained for only those employees who will be granted access to Security Level III (Medium), II (High), or I (Critical) areas.
- **Key Card + Fingerprint ID (KC+FPID)**—A KC+FPID is required for entrance to any Security Level III (Medium), Level II (High) or Level I (Critical) area.
- **Man Trap (MT)**—A man trap system with a door at either end of a short corridor is used to identify each employee who enters a Security Level III (Medium) area. The outer door requires KC+FPID. If valid, the door lock releases and the employee can enter the MT corridor. The inner MT door requires KC only. If valid, and if the outer MT door is closed, the inner door lock releases and the person can enter the Data Center.
- **Sound Alarm**—Any instance of improper entry to or exit from a secured area via an access door will activate a sound alarm. A sound alarm will also activate for any door that remains open longer than 30 seconds or somehow manages to be opened without proper authentication.
- **Closed Circuit Television Monitoring (CCTM)**—The eMag perimeter and the interior office spaces are monitored by motion detector surveillance cameras. The monitor data is backed up by eMag to a RAID system with archived backups to tape.
- **Internal Security Log Audits**—Authorized eMag personnel conduct monthly audits of all internal logs, including all CCTM video tapes and all instances of KC or KC+FPID scan.
- **Steel Mesh**—The entire outer perimeter of the eMag Security Level III Data Center is enclosed by a single, continuous perimeter of AMICO steel mesh panels installed from floor to ceiling behind drywall using AMICO Secura Clips for attachment to metal studs. This penetration-resistant shield is the wall building standard for situations requiring heightened or maximum levels of security.

Safety information pertaining to building or site disaster safeguards (fire, flood, etc.), especially as it pertains to vaulted evidence and hosted data.

eMag Policy—To limit risk to critical operations in high security media management and services areas, eMag provides protective environmental support systems in addition to or redundant to the building systems. eMag's most business-critical machines have internal monitoring and automated alert systems. Quick Reference information is posted. All information about every job eMag has ever performed is captured in eMag's online Service Center database. Servers are redundant on-and off-site, and are backed up fully at regular frequent intervals. eMag Atlanta also has a Business Continuity Plan (BCP) in place to ensure timely resumption of essential operations in case of loss of services or disaster. The BCP lists primary contacts, chain of command for coordinated response, and communication protocols. It also details minimum equipment replacement requirements and estimated recovery times for all departments and covers loss scenarios for office and data service

Shipping: Media return delivery to the Client is handled according to eMag's *Media Management & Chain of Custody Processes* SOP. Shipping is handled according to Client request and eMag's *Recommendations for Safe Delivery of Client Media Shipped to eMag*. eMag has established successful long-term relationships with local couriers and carriers (FedEx) that have secure shipping and tracking services.